

archivematica®

Product Support Program

Membership Form

Description

The Product Support Program is a membership-based venue for organizations that are actively engaged in extending or customising Archivematica. The PSP helps members reduce the costs of their Archivematica software development and better manage the associated risks. Members engage with other developer-users, improve their understanding, and help shape discussions around development practices and the technical architecture of the Archivematica project.

Members of the Product Support Program agree to:

- Attend quarterly meetings and contribute agenda items.
- Provide feedback to Artefactual on development methods, priorities, and processes.
- Share development ideas, work, and processes with each other.
- Participate in collaborative decision-making around high-level policy and process decisions.

For more information about the purpose, principles, and procedures of the Product Support Program, please see the Terms of Reference at <https://psp.archivematica.org/docs/terms-of-reference>.

Eligibility

Membership in the Product Support Program is open to any organization that agrees to conform to the principles of the group. Membership is intended for organizations who are, or who plan to begin, actively developing code for Archivematica. Artefactual retain the right to request demonstrable evidence of this intention. The associated cost for membership is \$10,000 USD per year.

How to join

Organizations who are interested in joining the Product Support Program should email info@artefactual.com. Please include:

- Information about your organization, including your past experiences and future intentions for working with and developing code for Archivematica.
- A signed copy of the Membership Form.
- Invoicing information (contact name and email.)

The current Members and Artefactual will review all applications to ensure that the applying organization will benefit from membership in the Product Support Program.

Membership fee

The annual membership fee is USD\$10,000, payable to Artefactual Systems, Inc. Artefactual will provide an invoice for the membership fee.

Membership period

The annual membership period will run from January 1 to December 31. Membership is managed by Artefactual Systems Inc. and is renewed annually by agreement with Artefactual Systems Inc.

Members who wish to join mid-year will be invoiced a prorated membership fee for the balance of the calendar year.

Membership details

Institution name and address	Primary contact name and email address
Authorized signature	Date